

Changing Ownership of a Dog in PetPoint

1. Go to the dog's profile (search for current owner/address, then choose the dog's ID number).

The screenshot shows the PetPoint search results page for 'abraham lincoln'. The search bar at the top contains 'abraham lincoln'. Below the search bar, there are tabs for 'Animal(1)', 'Person(1)', 'Agency(1)', 'License(25)', 'Ownership(12)', and 'Receipt(13)'. The 'Ownership(12)' tab is selected, and a table of ownership records is displayed. The table has columns for 'Select', 'ID', 'Animal ID', 'Animal Name', 'Person ID', 'Person Name', 'Current Owner', 'Start', and 'Group ID'. The first row is highlighted, and the 'Animal ID' 'A0057117406' is circled in red.

Select	ID	Animal ID	Animal Name	Person ID	Person Name	Current Owner	Start	Group ID
<input type="checkbox"/>	G0039752800	A0057117406	Lincoln doggo 3	P0046358182	Abraham Lincoln	Yes	10/20/2024 5:11 PM	
<input type="checkbox"/>	G0039591526	A0056922889	Lincoln doggo 1	P0046358182	Abraham Lincoln	Yes	09/20/2024 12:09 PM	
<input type="checkbox"/>	G0039591528	A0056922904	Lincoln doggo 23	P0046358182	Abraham Lincoln	Yes	09/20/2024 12:09 PM	
<input type="checkbox"/>	G0039591527	A0056922897	Lincoln doggo 2	P0046358182	Abraham Lincoln	Yes	09/20/2024 12:09 PM	
<input type="checkbox"/>	G0039603690	A0056935800	Babv Lincoln dooao	P0046358182	Abraham Lincoln	Yes	09/23/2024 8:48 AM	

OR

The screenshot shows the PetPoint profile page for 'P0046358182-Abraham Lincoln'. The page displays various details about the dog's ownership and licensing. The 'Animal ID' 'A0057018192' is circled in red. The page is divided into sections for 'License' and 'Ownership'.

License - TEST26-066
Type: Dog License
Status: Current
Record Owner: Ronda Steciuk
Created: 08/06/2025 10:18 AM
Last Updated By: rsteciuk
Created By: rsteciuk

Expires: 12/31/2026 12:00 AM
City/State: Augusta/Augusta,ME 04333
Issuer: Maine Animal Welfare Program
Reseller: Pretend Municipality
Insurance Company:
Insurance Reason:
Policy Number:
Coverage Amount: \$0.00
Policy Expires: 1/1/1, 12:00:00 AM

Animal: A0057018192
Animal Name: Pretend doggo
Species: Dog
Primary Breed: Abruzzese Mastiff
Primary Color: Apricot
Date of Birth: 10/04/2022
Sex: F

License - TEST26-067
Type: Dog License
Status: Current
Record Owner: Ronda Steciuk
Created: 08/06/2025 10:14 AM

Expires: 12/31/2026 12:00 AM
City/State: Augusta/Augusta,ME 04333
Issuer: Maine Animal Welfare Program
Reseller: Pretend Municipality
Insurance Company:

Animal: A0057117406
Animal Name: Lincoln doggo 3
Species: Dog
Primary Breed: Abruzzese Mastiff
Primary Color: Apricot

2. Click on the Green + icon and choose OWNERSHIP from the drop down.

A0057018192 - Pretend doggo

Details

ID: A0057018192
 Reference ID:
 Microchip ID:
 Pet ID: xxx12345
 Site:
 Location/Sublocation:

Name: Pretend doggo
Type: Dog
Species: Dog
Breed: Abbruzzese Mastiff
Color: Apricot / White
Color Pattern: Bicolor

Sex: F
Spayed/Neutered: No
Date of Birth: 10/04/2022
Age: 3y 6m 10d
Age Group: Adult (6mo-8yr)
Size: Small
Weight:

Animal Status:
Stage: Ownership
Bitten Status: B
Danger: Danger
Animal Condition:
Asilomar Status:
Emancipation Date:

License - TEST26-066
 Type: Dog License
 Status: Current
 Expires: 12/31/2026 12:00 AM
 City/State: Augusta/Augusta, ME 04333
 Issuer: Maine Animal Welfare Program
 Person ID: P0046358182
 Person Name: Abraham Lincoln
 Phone:

- You will get a pop up with the dog's info already entered. You will then search for the new owner's information by entering it into the search bar, OR you will click the GREEN PLUS sign to enter a new person into the system. You can search by address or name in the search box.

Ownership - New

Completed By: Steciuk, Ronda

Person
 Type here to search [Search] [Green Plus] [Pencil]

Animals
 Type here to search [Search] [Green Plus]

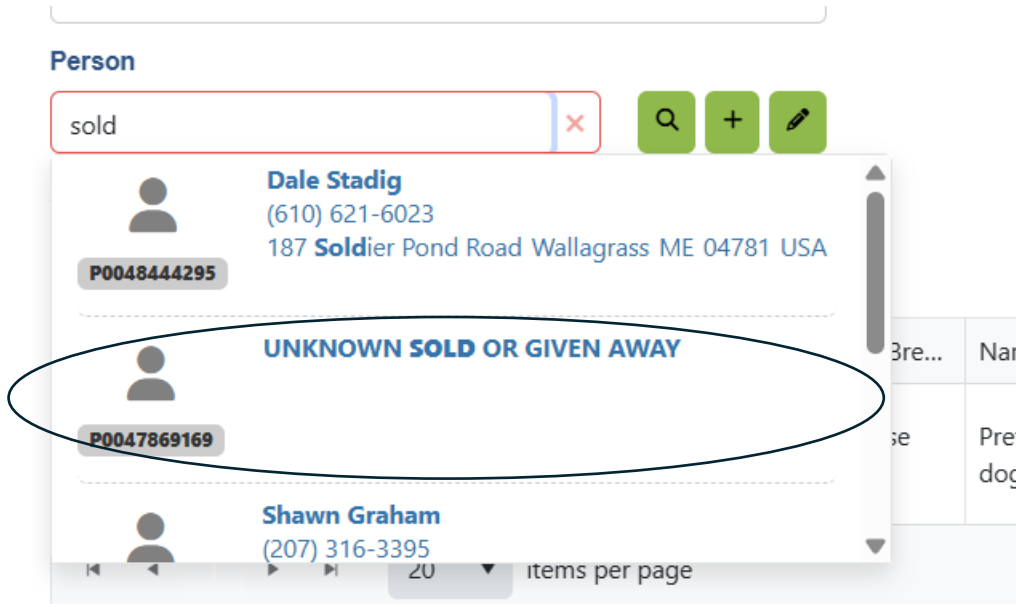
Animal ID	Photo	Stage	Species	Primary Bre...	Name	Age	Sex	Spay/Neuter	Primary Color	Sublocation	Microchip
A0057018192		Ownership	Dog	Abbruzzese Mastiff	Pretend doggo	3y 6m 11d	Female	No	Apricot		[Green Plus] [Pencil] [Red X]

Created 04/14/2026 8:46 AM By
 Last Updated By

[Save] [Close]

Once you have chosen or added the new person, you click SAVE at the bottom right corner.

- If the animal has been sold or given away to an unknown person, there is a "person" named "UNKNOWN SOLD OR GIVEN AWAY" that you can choose for the dog's ownership.



- Please note that the dog will continue to show up under the prior owner's profile, but the ownership is now inactive. This is just historical record keeping. The dog's profile will show the most recent ownership at the top of the record.

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A0057018192 - Pretend doggo

Breed: Abruzzese Mastiff
Color: Apricot / White
Color Pattern: Bicolor

Age: 3y 6m 10d
Age Group: Adult (6mo-8yr)
Size: Small
Weight:

Animal Condition: UNKNOWN
Asilomar Status:
Emancipation Date:

Ownership - 42976743
Date: 04/14/2026
Completed By: Ronda Steciuk
Person ID: P004658789
Person Name: Pretend Personn
Phone: (207) 555-1212
Address: 123 Pretend Personn street, Augusta, ME 04333
Email: pretendperson@gmail.com

License - TEST26-066
Type: Dog License
Status: Current
Record Owner: Ronda Steciuk
Created: 08/06/2025 10:18 AM

Expires: 12/31/2026 12:00 AM
City/State: Augusta/Augusta, ME 04333
Issuer: Maine Animal Welfare Program
Reseller: Pretend Municipality
Insurance Company:

Person ID: P0046358182
Person Name: Abraham Lincoln
Phone:
Address: 290 Western Avenue, Augusta, ME 04333
Email: ronda.steciuk@maine.gov

In the licensing module, the dog will now show up with the new owner.

License - New Person: Abraham Lincoln

Search **Person** Animal

Animal Search

Animal Search Criteria: Owner Name First Name: pretend Last Name: person Fuzzy Search Find Advanced Search

Select	ARN	Status	Stage	Species	Primary Breed	Secondary Breed	Name	DOB	Sex	S/N	Primary Color	Secondary Color	Color Pattern 1	On Hold	Memo	Location	Sub Location
<input type="checkbox"/>	A0057124626	Deceased	Released	Dog	Abruzzese Mastiff	Mix	Pretend Guys dog	10/21/2022	F	Y	Apricot			No	No		
<input type="checkbox"/>	A0059687749	Inactive	Ownership	Dog	Terrier, Cairn	Mix	DUFFY	10/1/2023	M	Y	Blue Black			No	No		
<input type="checkbox"/>	A0057757520	Inactive	Licensing	Dog	Abruzzese Mastiff	Mix	kennel dog 1		F	Y	Fawn			No	No		
<input type="checkbox"/>	A0059805239	Deceased	Released	Dog	Abruzzese Mastiff	Mix	Tilly Pretend Dog	11/17/2021	F	Y	Apricot	Black		No	No		
<input type="checkbox"/>	A0059800890	Inactive	Licensing	Dog	Abruzzese Mastiff	Mix	Pretend Doggo 22	11/16/2021	F	Y	Apricot			No	No		
<input type="checkbox"/>	A0059805162	Inactive	Licensing	Dog	Abruzzese Mastiff	Mix	Pretend doggo	11/17/2021	F	Y	Black	Brindle		No	No		
<input type="checkbox"/>	A0057018192	Inactive	Ownership	Dog	Abruzzese Mastiff	Mix	Pretend doggo	10/4/2022	F	N	Apricot	White	Bicolor	No	Yes		